

## Instructions

### How to Enroll in TMCC Dual-Credit College Courses Summer 2017

Truckee Meadows Community College (TMCC) is a regionally accredited state community college with several locations in the greater Reno area. High school students wanting to get a jump on college, replace a high school grade, or take additional courses for high school credit can go through the Jump Start program and work towards an Associate of Arts degree or an Associate of Science degree while still working towards their high school diploma. Many classes are online, and most credits transfer to UNR and count towards general distribution requirements needed to graduate from Nevada colleges. The long list of courses approved for dual credit between WCSD, UNR, TMCC and WNC can be found at the bottom of [this page](#).

Summer 2017 offers two five-week sessions; enrollment for new students starts **April 6**. You may access a complete summer course listing [here](#). The course cost is typically \$90 per credit (most classes are 3 credits) plus books. Most classes have additional fees as noted in the course catalog.

English 101 (Composition I) requires you to take the Accuplacer Reading Comprehension test. All math courses require an Accuplacer math test. If you are under 18, TMCC will require you to take both Accuplacer English and Math so they know you are college ready. The minimum Accuplacer score varies by course and test, and is often indicated in the course description. You may also call the relevant academic department to inquire about passing scores. Accuplacer cutoff scores for UNR [math](#) are provided at this link.

#### Steps to Enroll:

1. The first step is to apply for an NSHE number (Nevada System of Higher Education), which takes a few days. This is the one number you will use to register for any Nevada institution of higher public education. Register online [here](#) (TMCC) through the TMCC Jumpstart program. Check the box that you are a Millennium Scholar if you have finished (or plan to finish) Algebra II. Be sure to check the box that you are NOT seeking a degree at this time as you are still in high school. In a few days, they will call or email your NSHE number to you.
2. Get a current transcript from your school of record (or your parent if you are homeschooled). You will need it to prove your GPA (generally 3.0 minimum).
3. Fill out the [high school authorization form and the dual credit enrollment form](#) at the Jumpstart site and obtain requested signatures. You will need to redo this form every semester you are enrolled in a college course.
4. Go through the [TMCC list of summer courses](#) and decide what course(s) you would like to take and in which of two summer sessions. Limit your search to web courses if you only want online courses.
5. Go to [ratemyprofessors.com](#) and look up the course professor. For the best class experience, consider limiting your choices to professors with ratings of 4 or 5.
6. Identify any course prerequisites listed in the course descriptions and be sure you have met them.
7. If TMCC says you have to take an Accuplacer test for English or math or both, go online to [accuplacer.com](#) and study for the placement test you are going to take.
8. Make an appointment to take the Accuplacer test at I-School (775.831.2423) or at TMCC (775-673-7060). You will get the results immediately at either location.

9. Make an appointment to meet with a TMCC counselor soon after you take the test as the counselor needs the Accuplacer results and your list of courses to meet with you.
10. When the counselor has signed off on the courses, deliver your paperwork to the Jumpstart TMCC office down the hall in Red Mountain 315 by email, fax or in person. The Jumpstart office will finish enrolling you in the classes for which you have received permission to enroll.
11. While you are there, get a student ID and purchase your books at the nearby campus bookstore. Many books can be found less expensively online or through Amazon.
12. **Pay TMCC fees [online](#) with your TMCC online login and password within 48 hours of enrolling to prevent being dropped.**
13. TMCC Summer Session I runs May 30-June 30. Session II runs July 10-August 11.
14. Fall enrollment starts **April 27**. Classes start **August 28** and end **December 16**.

**More information:** The TMCC registration phone number is 775-673-7111. More information can be found on the TMCC website: <http://www.tmcc.edu/dual-credit> or the Jump Start office at 775-674-7638.

**Western Nevada College Summer School Differences:** Procedures are largely the same between TMCC and WNC. Notable differences:

1. The application for WNC may be found [here](#).
2. The list of WNC summer and fall courses may be found [here](#).
3. There is one eight-week session, from June 12-August 5.
4. Enrollment for new students starts April 5 for summer and April 10 for fall.
5. The colleges use different English Accuplacer tests. If you take your English test at one school but the course at another, be sure to notify the test center so you can be given the correct test.
6. There are fewer offerings in the summer. Two of particular interest are Math 120 with Jeffrey Downs, and Introduction to Retailing with Robert Whitcomb, which is a business class that can be taken for Elective or Occupational Ed credit.

**Academic Support in Incline Village:** I-School teachers are available for tutoring over the summer to help students with their college course assignments, to assist with registration, or administer Accuplacer tests. Instruction hours may be purchased individually or in discounted blocks of 10 hours.

**IMPORTANT:** The colleges will restrict communication to the student only. Parents and I-School will not be given any information if we call the college. You will need to share the student's login information with I-School if you would like our help with enrolling or monitoring student progress.

Please contact I-School at [admin@ischools.us](mailto:admin@ischools.us) or 775.831.2423 if you have any questions, and feel free to share this information with any person or group for whom you think this information would be helpful. Kindly let I-School know of any corrections needed to the above information as procedures do change. Kathryn Kelly's contact information: [kkelly@ischools.us](mailto:kkelly@ischools.us) or 775-544-5023.